

# Minutes of VCSE Strategic Partnership Meeting

Held on Monday 3<sup>rd</sup> July 2023

At Overton House

<b>In Attendance:</b>
Tom Beasley (TB) – Active Gloucestershire
Chris Brown (CB) – Forest Voluntary Action Forum
Sally Byng (SB) – Barnwood Trust
Matt Lennard (ML) – Gloucestershire VCS Alliance
Indigo Redfern (IR) – GL11

<b>Apologies:</b>
Kobe Francis (KF) – The Music Works
Pippa Jones (PJ) – Create Gloucestershire
William North (WN) – The Long Table
Vicci Livingstone-Thompson (VL-T) – Inclusion Gloucestershire
Nicola Simpson – Gloucestershire Wildlife Trust

<b>Guests:</b>
Jill Parker (JP/Chair) – Gloucestershire VCS Alliance

<b>Minutes by:</b>
Karen Matthews (KM) – Gloucestershire VCS Alliance

The meeting commenced at 13:35.

76.	Welcome, introductions and apologies	ACTION
	<p>Apologies had been received from KF, PJ, WN &amp; NS who had conflicting appointments.</p> <p>VL-T was on leave and had sent apologies.</p> <p>Apologies were accepted.</p>	
77.	Declarations of interest	
	There were no new interests declared.	
78.	Reflections on meeting with ILP Reps	
	<p>The group had found the meeting useful, and it had served to lay the foundations for future meetings.</p> <p>It was suggested that the sector event in November could provide an opportunity for a further meeting.</p> <p><b>ACTION : JP to discuss programme for the sector event in November with Debbie Sorkin</b></p> <p>The difficulty of engaging with the reps was discussed, and the possibility of recruiting a volunteer to provide an independent voice for reps to feedback to the group was suggested.</p> <p>The possibility of providing reps with an Action Learning Set was suggested.</p> <p><b>ACTION : JP to discuss further working with the Strategic Partnership with reps at their next quarterly meeting in September.</b></p>	<p>JP</p> <p>JP</p>

	<p>A discussion around the format of the group's meetings took place, with several members suggesting that shorter meetings, taking place online either earlier or later in the day would be preferable.</p> <p><b>ACTION : Format and frequency of future meetings to be included in a review of the group at the next meeting in September.</b></p>	JP
<b>79.</b>	<b>CIC Research Proposal</b>	
	<p>The research proposal document had been circulated in advance of the meeting.</p> <p>It was suggested that a regular funding cycle, such as Thriving Communities or Digital Innovation Fund could be used as part of the research.</p> <p>SB recorded a conflict of interest and abstained from the vote.</p> <p>The group agreed to submit the proposal to Glos Funders for their September meeting.</p> <p><b>ACTION: ML to submit CIC Research proposal to Glos Funders.</b></p>	ML
<b>80.</b>	<b>Scheme of Delegation</b>	
	<p>It was suggested that the responsibility to nominate a rep to the Integrated Care Partnership be added to the role of the Strategic Partnership.</p> <p><b>ACTION: JP to add the responsibility for nominating an ICP Rep from the Strategic Partnership.</b></p> <p>Subject to this amendment, the scheme of delegation was agreed.</p>	JP
<b>81.</b>	<b>ICS Updates</b>	
	<b>a. Health &amp; Wellbeing Partnership</b>	
	<p>TB informed the group that there had been no recent meeting, and that the previous meeting had been poorly attended.</p>	
<b>82.</b>	<b>Equalities monitoring</b>	
	<p>There was a discussion around the next steps now that the data had been collected from the group. It was agreed that a working group would be set up to work through the Race Equality Code.</p> <p><b>ACTION: KM to contact group to collect permission for sharing responses within working group and arrange working group meeting.</b></p>	KM
<b>83.</b>	<b>Minutes of Previous Meeting (5<sup>th</sup> June 2023)</b>	
	<b>a. Approval of previous minutes</b>	
	<p>The minutes were approved as a true account of the meeting.</p> <p><b>15:32 IR left the meeting.</b></p>	
	<b>b. Matters Arising</b>	
	<p><b><u>72. TB to share cyber essentials guidance with Siobhan Farmer</u></b></p> <p>TB updated the group that Active Gloucestershire was in the process of preparing a blog about cyber essentials with rough costings. This had been shared with Siobhan Farmer.</p>	

	<p><b><u>73b. TB to raise with the ICP the possibility of VCSE organisations providing blood pressure checks for a fee.</u></b>  This had been completed, and TB had been invited to attend a working group on the subject.</p> <p><b><u>73b. JP to arrange an online meeting for IR, PJ, ML and CB to discuss developing a proposal on infrastructure.</u></b>  This had been completed, with the meeting scheduled for 12<sup>th</sup> July 2023.</p> <p><b><u>74b. PJ &amp; KF to discuss feedback channels with Ria from the Creative Health Consortium.</u></b>  In the absence of PJ &amp; KF, the matter was carried forward to the next meeting.</p> <p><b><u>74b. ML to arrange a meeting between GREAG and the group.</u></b>  In light of the likely full agenda for the September meeting, it was agreed that this would be postponed until the September agenda had been confirmed.</p>	
<b>84.</b>	<b>Any Other Business</b>	
	<b>a. Reflective meeting</b>	
	<p>It was agreed that, as the group would have been in existence for a year in September, a reflective session should be arranged.</p> <p><b>ACTION: JP to arrange external facilitator for a reflective session.</b></p>	JP
	<p>The meeting concluded at 15:39.</p> <p>The date and venue of the next meeting is:</p> <p><b>1:30 – 3:30pm – 4<sup>th</sup> September 2023, venue The Music Works, Gloucester.</b></p>	

<b>Acronym Key</b>	
ICP	Integrated Care Partnership (also known as the “One Glos Health and Wellbeing Partnership”)
ILP	Integrated Locality Partnerships
VCSE	Voluntary, Community & Social Enterprise sector